

Hurworth Parish Council

Recommended Procedure for modifications to Allotment Regulations

HPC owns the land upon which the two areas of allotments are located; one at the Hurworth Grange and the other at Strait Lane.

Rents are charged on an annual basis, and the rent charge is reviewed each year. Rents are collected by the Parish Clerk in January of each year.

The council operates the everyday running of the allotments through a formal Working Group, which is comprised of councillors and allotment holders. This Group is elected each year.

At present the allotments are controlled using the formal document of Hurworth Parish Council Allotment Rules and Regulations, dated 1932.

In February 2011, the Working Group voiced the opinion that the rules needed a review, and possibly some changes should be made. This Group eventually decided to postpone the review until September 2011.

The Allotment Working Group, at their meeting in October 2011, put the Review on the Agenda, and it was decided that a sub committee be formed to study the old document, and make recommendations for changes, where appropriate.

It is recommended that the following Provisional Procedure be followed:-

1. Working Group take decision to review the HPC Allotment Rules
2. A sub committee of the Working Group undertake the review, and draft a recommended modified document.
3. The draft of the revised Rules should be distributed to PC councillors for 'first read', prior to discussion at the PC Meeting.
4. The Parish Council will be asked to accept the principle of making changes to the Allotment Rules., and to approve the Procedure.
5. The Working Party will review all comments regarding the draft modified document, and finalise their recommendations.
6. The proposed revised rules will be distributed to all allotment holders for their comments.
7. Upon receipt of the comments, and due consideration thereof, the Parish Council will be asked to formally approve, and adopt the document. Thereafter, the new rules will come into force.

31st October 2011

Adopted by the full PC on 3rd November 2011